



Park Press

February 2024

www.parkpaseoirvine.com
Onsite Office Hours:

parkpaseohoa@gmail.com
Monday, Wednesday, Friday 9:00 a.m. to 5:00 p.m.

Clubhouse/Facility Rental Instructions and Reminders

If you are interested in renting the clubhouse for a party, meeting or any other special event, reservations must be coordinated with the Park Paseo on-site office. Please contact the onsite office by calling the clubhouse phone number at 714-730-1560, or in person Monday, Wednesday and Friday from 9:00 AM to 5:00 PM, to check availability.

Once availability is established, please complete the required forms which can be obtained on the keystone connect portal, or at the Park Paseo management office. Signers for all rentals reservations must be made by the homeowner on record, in good standing.

After your reservation is secured and you receive confirmation, clubhouse keys must be picked up and signed for at the clubhouse office during operating hours.

Clubhouse Rental Fees are as follows:

Friday & Saturday Rentals: \$225.00

Monday through Thursday: \$175.00

Sunday: \$200.00

Daytime parties within the hours of 10:00 am - 2:00 pm is \$50.00

Security deposit for all options is \$250.00

*All checks will be deposited upon receipt and refund deposit will be returned after inspection

On-site management office will be closed on February 19, 2024 in observance for Presidents Day.



2024 Monthly Assessments

After a thorough review of the association's expense budget, the reserve study analyses and current trend of expenses the new monthly assessment, \$151.00 per month, effective January 1, 2024. This reflects a 9.4% increase from the current 2023 assessment rate of \$138.00. The complete 2024 budget package was mailed to the membership on November 22, 2023. If you have any questions, please reach out to your Community Manager, Lucinda Romero at (714) 730-1560.



BOARD OF DIRECTORS:

President: Yumi Renshus

Vice President: Vacant

Treasurer: Deepak Gupta

Secretary: Vacant

Member at Large: Khurram Shoro

NEXT BOARD MEETING:

February 12, 2024

Board Meetings are held in person at the Park Paseo Clubhouse
25 Christamon West
Irvine, CA 92620

***The final agenda will be posted on the clubhouse doors and sent via e-mail.**

Park Paseo Management Office/Clubhouse
(714) 730-1560

ASSOCIATION MANAGER:

Lucinda Romero

Phone: (714) 730-1560

Emergency After Hours: (949) 833.2600

parkpaseohoa@gmail.com

COMMON AREA ISSUES:

Associate Manager:

Felwa Alrasheed

Phone: (949) 833-2600

reconnect@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833-2600

billing@keystonepacific.com

ARCHITECTURAL DESK:

Phone: (949) 833.2600

Open Board Member Positions

There are currently two (2) positions for the board of directors open for appointment. If you are interested in volunteering for the board of directors, please reach out to your community manager Lucinda Romero, at lromero@keystonepacific.com for a candidacy statement. Once you complete the application, the board will review all the submissions and make appointment selections. In order to qualify for the board of directors, you must be a homeowner in good standing.

Billing Statements

To check your current balance or to view your billing statement you can visit kppmconnection.com. If you have not yet registered you may contact by e-mailing billing@keystonepacific.com, or by calling (949) 833-2600 for more information.



For Common Area Maintenance Concerns, Please Contact Keystone

By calling our Customer Experience Center at (949) 833-2600, or you may submit your request online through your homeowner portal through the community website

Architectural Application Policies and Procedures

All exterior modifications and improvements, including painting must be reviewed and approved by the architectural committee before you can start any work. Failure to obtain approval may result in being required to undo all unapproved modifications at the owners expense.

How to submit an application:

You may download the architectural application from www.kppmconnection.com and log in using your account online email address and password, there you will find all the forms and information you need to complete your application. You may also obtain the information by visiting the Park Paseo Management office in person.

Once you complete your application, and pay the required deposits and review fees, your application will be submitted to the architectural committee for review (please note incomplete applications will not be forward for review).

The committee must review the application and provide a response within 30-days. Once you receive your approval you may start your project. Once your project is complete, you will need to submit a notice of completion at which time the deposit refund will be processed.

For more information or if you have any questions, please contact the Park Paseo on-site office during regular office hours (excluding holidays) Monday-Wednesday-Friday from 9:00 AM to 5:00 PM.

2024 Holiday Schedule

Please note the onsite management office will be closed on the following Keystone Holidays

Presidents Day - Monday, February 19th

Veterans Day—November 11th

Memorial Day - Monday, May 27th

Day after Thanksgiving - November 28th

Labor Day—Monday, September 2nd

***If you experience an emergency please contact (949) 833 - 2600**

Short Term Rentals

Short term rentals (rentals under 30 days) are prohibited by the City of Irvine. If you see any short term rentals please report them to the City of Irvine at 949-269-3600.

MAILBOX AND POST MAINTENANCE

A reminder that the maintenance of mailboxes and posts is the responsibility of each individual homeowner. The mailboxes are a rural style in black color on posts that are 42 inches in height. Thank you for helping to make our community look beautiful.

FEBRUARY REMINDERS



Monthly Board of Directors Meetings

Are held on the
2nd Monday of every month:
Next Board Meeting will be held on
February 12, 2024

Final agendas will be posted at the clubhouse no less than
4-days prior to the meeting and sent via e-blast

Architectural Committee Meetings

Next Meeting to be Determined, at 7:00 PM
Meeting held at the clubhouse and via Zoom
architectural@keystonepacific.com



1 Civic Center Plaza, Irvine, CA 92606

www.cityofirvine.org

Public Works: 949-724-7516 Administrative
Services: 949-724-6255 Animal Services: 949-
724-7091

Parking Enforcement: 949-724-7000

Street Sweeping: 949-724-7600

Short-Term Rentals: 949-269-3600 Irvine Police

Department / Noise Nuisance Non-
emergency: 949-724-7000

Code Enforcement:

codeenforcement@cityofirvine.org

CLUBHOUSE PARKING LOT

The Clubhouse Parking lot is not to be used as a location to pick up or
drop off students attending Santiago Hills Elementary School.

AUTO PAY

All owners are encouraged to sign up for auto pay by logging onto
KPPM.com. This saves paper, postage and time.

TENNIS COURT REGISTRATIONS

To register for access to the online court reservation system please visit the
association office to get registered. Once registered you can make
reservations online at [https://app.courtreserve.com/Online/Portal/
Index/7110](https://app.courtreserve.com/Online/Portal/Index/7110)

KPPM CONNECTION

The KPPM Connection is an online tool that
offers enhanced homeowner services.

Using the portal, you can:

- Make online payments
- View current and previous
statements and billing inserts
- Print account history reports
- Update enhanced email notification
Features. Please visit

www.kppmconnection.com and log in using
your account online email address and pass-
word. If you have not registered, please have
your billing statement available to enter in the
required information. If you need assistance,
please contact Customer Care at (949) 833-
2600 or customercare@keystonepacific.com.

NEWSLETTER E-BLASTS

If you or anyone you know in the community is interested in signing up to receive the monthly newsletter that is sent
out via email please contact the Park Paseo office at 714-730-1560 or via email at Parkpaseohoa@gmail.com. You will
then be added to the email list for monthly newsletters and other community notifications. **Please note the e-blast e-
mail notifications sender will be keystone e-mail address note the park paseo e-mail.**



16775 Von Karman Avenue, Suite 100, Irvine, CA, 92606
949-833-2600

Onsite Community Manager: Lucinda Romero
Onsite Office: 714-730-1560 - parkpaseohoa@gmail.com