

**PARK PASEO HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
FRIDAY, DECEMBER 15, 2023
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BOARD MEMBERS PRESENT: Yumi Renshus, President
Deepak Gupta, Treasurer
Khurran Shoro, Member at Large

MANAGEMENT REPRESENTATIVE: Rebecca Smith, CMCA
Lucinda Molinda-Romero
Keystone Pacific Property Management

EXECUTIVE SESSION SUMMARY- DECEMBER 15, 2023

The Board of Directors met in Executive Session on December 15, 2023, and went over the punch list for the community.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order by Board President Yumi Renshus at 5:00 PM. Proof of Notice was recorded by Management on behalf of the Board of the Directors.

II. **HOMEOWNER FORUM**: No Homeowners were present.

III. **COMMITTEE REVIEW**: No action at this time.

IV. **LIEN/FORECLOSURE ACTION**: No action at this time.

V. NEW/UNFINISHED BUSINESS

A. Common Area & Building Maintenance- The Board of Directors review the task list presented by Management. No motion was made and no action was taken.

B. Audit and Taxes Revision Discussion- A motion was made, seconded and carried to send a letter to Owens CPA and Inouye, Shively, Klatt and McCorvey to revise the 2022 Draft Audit. **3/0**

C. Homeowner Requests- No motion was made and no action was taken.

D. Website Update & Newsletter Discussion- The Board discussed topics to add to the November 2023 Newsletter. No website updates were provided by Management.

E. Documents and Policies Discussion – No motion was made and no action was taken.

F. Next Meeting Date –The next meeting is scheduled for Thursday, January 18, 2024 at 7:00 PM at the Clubhouse.

VI. **ADJOURNMENT** -There being no further business to discuss, General Session was adjourned at 5:40 P.M.

ATTEST: _____ DATE: _____